## CYCLE NEWS MAGAZINE NAVIGATION AND TOOLBAR TIPS

**CHANGE PAGES** – On a computer, use the keyboard arrow

keys or the arrows on the right / left to move pages. You can also

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use the navigation buttons in the toolbar. In the toolbar, you can enter a specific page number and hit enter to go directly to that page. On the side buttons on a desktop computer, the top button will move to the first page (left) or last page (right) of the issue. Phone or Tablet – Swipe or use the arrows. **ZOOM** – Click anywhere on a page to zoom in. **LINKS** – Links will be highlighted on each page refresh. Hovering the mouse over the page will also indicate links to other pages or websites. **PREVIEW ALL PAGES** – This will open up a preview to all pages in the issue. **ARCHIVE ISSUES** – This will open a window showing all issues for that decade. **SHARE TOOL** – Use this to share the page via Email, Facebook or Twitter. **SEARCH** – You can search the issue you are viewing by entering ρ e Q your search term and then clicking the magnifying glass or search the entire decade of issues by clicking the folder. **PRINT** – Print specific pages or the entire issue. Ь, DOWNOAD - Download specific pages or the entire issue and 2<sup>PDF</sup> save as PDF. **CROP / PRINT / SAVE** – Clip out specific parts of a page you are 4 viewing to print or share. FULL SCREEN VIEW - Click to expand the view to the entire 53 page. **HELP** – Click for additional help. ?

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